



American Water Works Association

Pacific Northwest Section

Northwest Washington Subsection

2024 Annual Report



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

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American Water Works Association

Pacific Northwest Section

Northwest Washington Subsection

1. 2024-2025 Subsection Officer Information



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
F 360-254-0895
www.pnws-awwa.org

President/Chair

Nick Leininger
Water Superintendent
City of Bellingham
2221 Pacific St
Bellingham, WA 98229
360.778.7898
nrleininger@cob.org

Secretary

Bridget A. August
Senior Hydrogeologist
GeoEngineers, Inc.
17425 NE Union Hill Rd
Redmond, WA 98052
425.86.6101
baugust@geoengineers.com

In-coming Officer/Officer-Elect

Bob Hubbert
Utility Services Inspections Manage
Seattle Public Utilities
Seattle, WA
206.418.8407
Bob.Hubbert@Seattle.gov

Vice-President/Vice-Chair

Kenny Packard
Project Manager
HDR
2707 Colby Ave, Suite 715
Everett, WA 98201
425.615.8114
kenneth.packard@hdrinc.com

Treasurer

Mark Semrau
Capital Projects Manager
Skagit PUD
1415 Freeway Ave
Mt Vernon, WA 98273
360.848.2139
semrau@skagitpud.org

Past President/Past Chair

Dave Price
Project Manager
Carollo
1200 Fifth Ave, Suite 900
Seattle, WA 98101
206.940.9816
dprice@carollo.com

Print Form



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

2. 2024 Subsection activities summary:

PNWS-AWWA Activities

Event Photos

Workshop and Event Announcements and Flyers

Board Meeting Minutes



PNWS-AWWA Subsection Activities

Please list your Subsection meetings for the past year. Include the date, where the meeting was held, topics discussed at the meeting and the number of people that attended the meeting. List all meetings, Workshops, short schools and other events sponsored or co-sponsored by the subsection. Including copies of the meeting flyers would be appreciated.
(Attach multiple sheets as needed)

Date	Location	Discussion Topics	No. in Attendance
Board Meetings			
1/11/2024	Teams	Monthly Board Meeting	8
2/8/2024	Teams	Monthly Board Meeting	8
3/14/2024	Teams	Monthly Board Meeting	7
4/11/2024	Teams	Monthly Board Meeting	10
5/9/2024	Teams	Monthly Board Meeting	11
6/13/2024	Teams	Monthly Board Meeting	5
7/11/2024	Teams	Monthly Board Meeting	5
8/8/2024	Teams	Monthly Board Meeting	5
9/12/2024	Teams	Monthly Board Meeting	3
10/10/2024	Teams	Monthly Board Meeting	
11/14/2024	Teams	Monthly Board Meeting	8
12/12/2024	Teams	Monthly Board Meeting	7



PNWS-AWWA Subsection Activities

Please list your Subsection meetings for the past year. Include the date, where the meeting was held, topics discussed at the meeting and the number of people that attended the meeting. List all meetings, Workshops, short schools and other events sponsored or co-sponsored by the subsection. Including copies of the meeting flyers would be appreciated.
(Attach multiple sheets as needed)

Date	Location	Discussion Topics	No. in Attendance
Workshops			
3/20/2024	Anacortes	Day with DOH	180
4/24/2024	Friday Harbor	San Juan County Operators Workshop	19
5/29/2024	Online	Basic Water Works	29
6/4-6/5/2024	Lynnwood	Wester Washington Short School	171
9/11/2024	Kenmore	Control Valve Workshop	29
10/9/2024	Online	Math for Operators/ P&ID Diagrams	20
10/17/2024	Bothell	Chlorine Residual Testing	23
11/7/2024	Bothell	Pipeline Management	28
11/13/2024	Mt Vernon	Water Distribution Workshop	31
Events			
3/20/2024	Anacortes	Water Olympics	
6/28/2024	Sedro Woolley	Skagit PUD/Judy Reservoir Tour	40
8/28/2024	La Conner	Waves for Water Cruise	28
10/23/2024	Bellingham	Whatcom Falls Plant Tour	35



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Brightwater Water Works Class



Day with Dept. of Health



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Control Valve Workshop, Kenmore



Control Valve Workshop, Kenmore



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Pipeline Management, Bothell



Skagit PUD Judy Reservoir Tour, Sedro Woolley



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Waves for Water Cruise, La Conner



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Washington State Department of
HEALTH

A Day with DOH Workshop- v2024

When:

Wednesday, March 20, 2024 from
 8:00 AM to 3:45 PM PDT

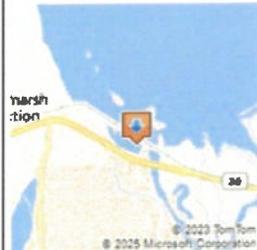
[Add to Calendar](#)

LAST CALL!!

**Register Soon for the Day with DOH
 Workshop!**

Where:

Swinomish Casino & Lodge
 12885 Casino Dr.
 Anacortes, WA 98221



[Driving Directions](#)

Swinomish Casino & Lodge

Western Washington Short School
 and Trade Show - Lynnwood WA
 June 4 & 5

San Juan County Operators Work-
 shop - Friday Harbor, April 24th

Join us **in-person or virtually** for another informative day on a wide range of topics with speakers from the Washington State Department of Health Drinking Water Office Northwest Regional Office. Current list of topics include:

- Opening Remarks
- CRF, RCW, WAC - Making Sense of Alphabet Soup
- Coliform & Chlorination
- Sanitary Surveys
- Watermain Break Response
- PFAS Update
- SRF - Getting the Money Out
- Source Water Mapping Tool
- Are Engineering and Equipment Costs Outpacing Certified Operator Salaries?
- Roundtable Discussion - LCRR. Lead Service Inventory

Please join us to hear knowledgeable regulators pass along important information and valuable insight on water utility operation.

Click on the link below to register.

[Get more information](#)

Register Now!

0.6 Continuing Education Units (Pending)

Registration fee is \$120 for AWWA, WEF or PWCWA individual or utility members (\$150 after Friday March 16th)

Registration fee is \$200 for non-members (\$230 after Friday March 16th)

Lunch and refreshments are included for those attending in-person.

Payment options include on-line by credit card through PayPal or by mailed-in check. A PayPal account is not required.

For those attending virtually, a Zoom site URL and pass code will be sent early next week. Email me if you don't see it by TU noon.

Small System scholarships are available, see the web page for details.

Refund policy is also on the web page.

Thank you for your consideration and response. We look forward to seeing you at the A Day with DOH Workshop.



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Pacific Northwest Section
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Apr 24

2024 Water System Operator Workshop

This in-person workshop will cover several topics related to water systems in NW Washington, specifically San Juan County and other small utilities. Speakers will discuss lead service line inventory, PFAS, groundwater monitoring, smart metering, regulations, sanitary surveys, water system consolidation and funding, chemical dosing and more.



Town of Friday Harbor Old Fire Station
260 West Street, Friday Harbor, WA 98250

[View on map](#)



Apr 24, 2024 08:30am - Apr 24, 2024 03:30pm

Register

\$135.00 - \$215.00

Water Operator Training and an opportunity to earn Continuing Education Units returns to the San Juan Islands with a one-day, in-person workshop.

[0.6 CEUs have been APPROVED!!](#)

Topics covered include:

- Lead Service line Inventory (Deadline is approaching to finish yours!)
- PFAS
- Smart Metering
- Regulations
- Groundwater Monitoring
- Sanitary Surveys
- Chemical Dosing
- System consolidation - Process & Funding
- Round Table Discussion

Speakers include; Jolyn Leslie, Raquel Callans, Ethan Schmidt, Paul Hart, Bethany Brunny & Krista Chavez

0.6 Water Operator CEUs (**APPROVED!!!**)

Registration - \$135 for AWWA , WEF or PNCWA members. \$215 for non-members

Small system operators (AWWA members with system < 500 connections) can apply for registration scholarships. Sign up and pay and the first two will get their registration fee refunded.

Cancellations allowed till one week before the event. Substitutions accommodated any time.

Thank you for considering this training opportunity. If you have any questions, please contact Jeff Lundt@ 206/477-5582 or jeff.lundt@kingcounty.gov

If you just opted in, you're consenting to receive marketing emails from: Northwest Washington Subsection AWWA, 3200 Cedar Street, , Everett, WA 98201. You can revoke your consent to receive emails at any time by using the [SafeUnsubscribe@](#) link, found at the bottom of every email. Emails are serviced by Constant Contact

2024 Basic Waterworks Workshop - Online

For new water utility line staff, office employees and others who want an introduction to our industry. The following topics will be covered:

- Water System Overview
- Regulations and Contaminants
- Water sources
- Hydrology & Hydraulics
- Treatment & Disinfection
- Water Quality Monitoring
- Water Quality Protection Practices
- Construction & Maintenance
- Disaster Response

0.6 CEU Approved for ID, OR & WA operators

Managers and supervisors - sign up your staff!

Presented by the Northwest Washington Subsection PNWS-AWWA

Speakers include:

- Kenny Packard - HDR Engineers
- Jim Spooner - City of Everett
- Beth Mende - KCWTD
- Jeff Lundt - Retired

Registration is \$120 for AWWA, WEF & PNCWA members & \$200 for non-members.

Small System Scholarships available for utilities with less than 1,000 connection. Contact Jeff Lundt for details.

Personnel substitutions anytime. Cancellations for full refund must be received 1 week prior to the workshop.



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May 29

2024 Basic Waterworks - Online

An introduction to water supply, treatment and distribution for new utility employees, office personal and others looking for a general introduction to the industry.



Virtual location

You will receive a confirmation email with a URL.



May 29, 2024 07:30am PT - May 29, 2024 03:30pm PT

Register

\$120.00 - \$200.00

Northwest Washington Subsection AWWA | 3200 Cedar Street | Everett, WA 98201 US

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Try email marketing for free today!



Western Washington Short School & Trade Show for Water & Wastewater Operators, Engineers & Managers

- Two days
- Five concurrent tracks
- Expanded to 7 sessions on Tuesday
- **Draft schedule ready to download, see link below**
- Attend in-person or virtually
- Two tracks will be online for those attending virtually
- Trade show with manufacturers and local reps on Wednesday
- **Operator Scholarships available (application required, see link below)**

Topics include:

- Water Treatment
- Wastewater Treatment
- Maintenance
- Corrosion Prevention
- Asset Management
- Distribution
- Collection
- Biosolids
- Start-up / Testing / Commissioning
- Water Chemistry
- Water Loss Reduction
- Water Reuse
- Tanks
- Valves
- SCADA

Draft schedule - see link below

1.3 CEUs available for full time attendee (0.7 on TU & 0.6 on WE)

Questions or assistance in registration: email Jeff.Lundt@kingcounty.gov - or call 206/477-5592

Substitutions gladly up to the time of the event. Cancellations with refund (minus \$25 admin fee) up to 1 week before (COB TU 28 MAY)

Registration Fees:

1-Day Operator Scholarship AWWA/WEF/PNCWA Member - \$45 (application required)

2-Day Operator Scholarship AWWA/WEF/PNCWA Member - \$90 (application required)

1-Day AWWA/WEF/PNCWA Member - \$135

2-Day AWWA/WEF/PNCWA Member - \$270

1-Day Non-Member - \$200

2-Day Non-Member - \$320

Links:

[Draft Schedule:](#)

[Operator Scholarship:](#)

Jun 04

2024 Western Washington Short School & Trade Show

Live & Virtual Five concurrent sessions for water & wastewater operators, engineers & managers. Topics include treatment, maintenance, pumps, asset management, distribution & conveyance, odor control, instrumentation and more. 65 hours of presentations are on the schedule. 1.3 CEUs are possible for a full-time attendee. Trade show on Wednesday.



Lynnwood Events Center
3711 196th Street SW, Lynnwood, WA 98036

[View on map](#)



Jun 04, 2024 07:30am - Jun 05, 2024 04:00pm

Register

\$45.00 - \$320.00

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Hands-on Your Control Valves Function, Maintenance, Troubleshooting & Management

Co-Sponsored by the Northwest Washington and King County Subsections, PNWS-AWWA

Topics include:

- Basic hydraulics
- Main valve
- Pressure reducing valves
- Pressure relief valves
- Pressure sustaining valves
- Hydraulic flow control
- Pump control valves
- Electronic control valves

Speakers:

- Patrick Miller & Ray Velasquez from Cimco-GC Systems

Location:

Northshore Utility District - 6830 NE 185th ST, Kenmore, WA 98028

Date/Time:

Wednesday 11 September, 2024 7:30 AM - 3:30 PM PDT

0.6 CEUs approved for water operators, wastewater CEU approval pending

Cost is \$120 for AWWA, WEF or PNCWA members \$200 for non-members

Morning coffee and pastries provided. Lunch provided.

Substitutions allowed anytime, contact Jeff Lundt at the email below. Refunds (minus \$10 admin fee) allowed up to seven days before the workshop.

Questions or comments, please contact Jeff Lundt - jalundt53@gmail.com or 206/552-6131

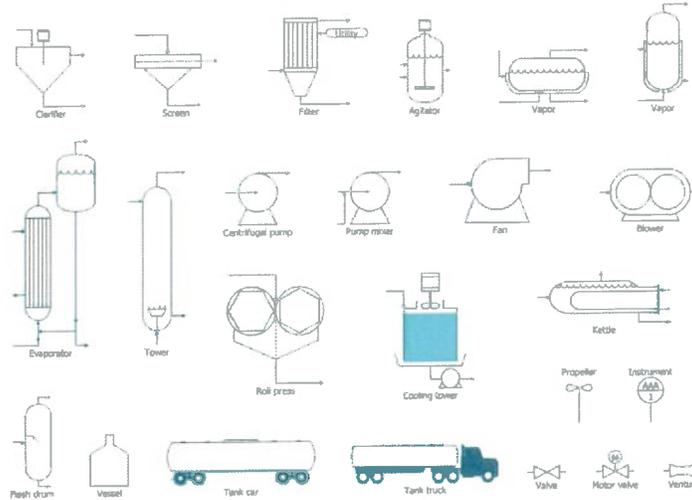
[Register Now](#)

Northwest Washington Subsection AWWA | 3200 Cedar Street | Everett, WA 98201 US

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Northwest Washington Subsection



Math for Operators and Reading Process & Instrumentation Diagrams The Basics

Sponsored by the Northwest Washington Subsection, PNWS-AWWA

Topics include:

- Math basics
- Problem solving
- Use of Pie Wheels to simplify your work
- Process Diagrams vs Process & Instrumentation Diagrams
- Example diagrams from existing facilities
- Practice sessions in identifying components
- Practice sessions in generating P&IDs

Speakers:

- Kenny Packard, HDR Engineers
- Jeff Lundt, retired
- Other NWWA engineers and operators

Location:

Virtual Workshop - Online from the comfort of your office, no travel!

Date/Time:

Wednesday 9 October, 2024 7:30 AM - 3:30 PM PDT

0.6 CEUs approved for water & Wastewater operators for ID, OR & WA

Cost is \$120 for AWWA, WEF or PNCWA members \$200 for non-members

Substitutions allowed anytime, contact Jeff Lundt at the email below. Refunds (minus \$10 admin fee) allowed up to seven days before the workshop.

Questions or comments, please contact Jeff Lundt - jalundt53@gmail.com or 206/552-6131



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Pacific Northwest Section
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Chlorine Residual Testing For Water and Wastewater

Sponsored by the Northwest Washington Subsection, PNWS-AWWA

Topics include:

- Good Sampling Techniques
- Good Testing Techniques
- How to Calibrate Your Instrumentation
- How it all works

Speakers:

- Steve Deem and other WA DOH staff

Location:

Brightwater Environmental Education and Community Center
22505 State Route 9 SE Woodinville, WA 98072

Date/Time:

Thursday 17 October, 2024

Two Sessions - Morning starting at 8:AM PDT and Afternoon starting at 1 PM PDT

Each session runs 3 to 3 1/2 hours

0.3 CEUs approved for water and wastewater operators

Cost is \$60 for AWWA, WEF or PNCWA members \$120 for non-members

Each attendee must bring their own colorimeter kit

Morning coffee and afternoon soda provided. Lunch is NOT provided.

Substitutions allowed anytime, contact Jeff Lundt at the email below. Refunds (minus \$10 admin fee) allowed up to seven days before the workshop.

Questions or comments, please contact Jeff Lundt - jalundt53@gmail.com or 206/552-6131



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

Nov 07

Optimizing Pipeline Management

Utility operators and managers face the challenge of driving efficiency while upholding reliability, safety, and affordability. This workshop guides utility operators and managers through best practices in large-diameter pipeline management. It covers holistic strategies, innovative assessments, transformative applications for data analysis, and shares insights from a local utility. Attendees will leave equipped with the knowledge to build, strengthen, and optimize their pipeline management program.



Brightwater Environmental Education & Community Center
22505 WA-9, Woodinville, WA 98072

[View on map](#)



Nov 07, 2024 08:30am - Nov 07, 2024 03:30pm

Register

\$0.00 - \$200.00

This workshop is sponsored by PURE Technologies, a Xylem brand, and will cover a wide range of topics in pipeline assessment, management and technologies. A list of the segment to be presented include:

- Holistic Pipeline Management Strategies
- Assessment Services and Technologies
- Latest Innovations in Condition Assessment
- Transforming Data into Actionable Insights
- Linear Asset Management Programs: Lessons Learned & Secrets to Success
- Collaborative exercise applying workshop concepts to real world circumstances

All speakers are from PURE Technologies/Xylem and include:

- Eric Toffin, P.Eng.
- Ashan McNealy, P.E.
- Greta Vladeanu, Ph.D.
- Alan Bair, P.E.

This event is sponsored by Xylem and there is no charge.

Refreshments and lunch is included

0.6 CEU APPROVED for Water & Wastewater!

Cancellation policy - Substitutions any time up to the event.

Northwest Washington Subsection AWWA | 3200 Cedar Street | Everett, WA 98201 US

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Try email marketing for free today!



2024 Water Distribution Workshop

A variety of presentations on topics related to potable water distribution and storage. Including control valves, corrosion protection, leak detection, pipeline projects lessons learned, ultrasonic flow meters, air valves and water sampling. 0.6 CEUs approved for Washington Water Operators. Lunch and refreshments will be served.

Announcing the last scheduled workshop and your chance to earn CEUs for 2024 (the end of the cycle!).

IN-PERSON! Wednesday November 13th at Skagit PUD No. 1 in Mt Vernon - 1415 Freeway Drive. Starting at 7:30, registration and doors open at 7:15 AM Pacific Time

Here is what is on the schedule:

- Protective Coatings and Corrosion - Jeremy Hailey, NW Corrosion Engineering & Ryan Tinnea, Tinnea & Associates
- Automatic Control Valves, Applications, Trouble Shooting & Maintenance - Jim Lupp, Watts Water Technologies
- Developing a Leak Detection Program - Sam Maahs, Alderwood Water & Wastewater District
- Lessons Learned from Recent Waterline Projects - Jim Spooner, City of Everett
- Ultrasonic Flow Meters, Technology and Applications - Mark Hoffman, Correct Equipment
- Water Sampling Best Practices - A Representative from Kupferle
- Air Valves on Distribution Pipelines - Matt Garrett, Frank J Martin Co.

0.6 CEUs are APPROVED for Washington Water Operators

Cost:

- \$120 for members of AWWA, WEF or PNCWA (either as an individual or your utility/organization)
- \$200 for non-members
- Lunch and refreshments are included

Small system operators (less than 1,000 connections) can apply for one of four available scholarships. Sign up and pay the registration fee. The first 4 will have their fee refunded. Be sure to list your water system's name and the number of connections in the registration.

Cancellation Policy - Full refunds up until the week before the workshop. Substitutions anytime up to the start of the workshop.

Questions? Please contact Jeff Lundt - jalundt53@gmail.com or 206/552-6131

Thanks and look for more training in 2025!



Skagit PUD No. 1
1415 Freeway DR, Mt Vernon, WA 98273

[View on map](#)



Nov 13, 2024 07:30am

Register

\$120.00 - \$200.00

Northwest Washington Subsection AWWA | 3200 Cedar Street | Everett, WA 98201 US

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Jun 28

Skagit PUD - Judy Reservoir WTP Tour

Join us for a tour of the Skagit PUD's Water Treatment Plant at Judy Reservoir near Sedro Woolley. The hour and a half tour will be followed by a NWWA Subsection hosted networking and general conversation event at Farmstrong Brewing Company



Skagit PUD Water Treatment Plant
11932 Morford Rd, Sedro-Woolley, WA 98284

[View on map](#)



Jun 28, 2024 03:00pm - Jun 28, 2024 04:30pm

Register

Free

Northwest Washington Subsection AWWA | 3200 Cedar Street | Everett, WA 98201 US

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Aug 28

2024 Waves for Water Dinner Cruise

The Northwest Washington Subsection PNWS-AWWA invites you to Waves for Water benefitting the PNWS Operator Certification Scholarship Fund.

Please join us for an evening aboard the M/V Rosario. Take in breathtaking views of Deception Pass and enjoy a delicious, freshly prepared cracked crab and roast chicken dinner, along with a selection of Northwest beer and wine.

Our region is in need of trained water and wastewater professionals. The PNWS Operator Certification Scholarship Fund provides important funding for continuing education, certification, training, and conference attendance.



La Conner Channel Lodge
205 N 1st St, La Conner, WA 98257

[View on map](#)



Aug 28, 2024 05:30pm - Aug 28, 2024 08:30pm

Register

\$95.00 - \$500.00

Northwest Washington Subsection AWWA | 3200 Cedar Street | Everett, WA 98201 US

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Try email marketing for free today!

Bellingham Water Treatment Plant Tour & Social

A tour of the 24 MGD capacity Bellingham Water Treatment Plant followed by a happy hour gathering at a nearby food and beverage "establishment" hosted by the Northwest Washington Subsection. Bellingham takes its water from Lake Whatcom and recently installed a pretreatment process (dissolved air flotation) to remove algae.

[Show less](#) ^

Location: Whatcom Falls Water Treatment Plant, 3201 Arbor St, Bellingham, WA 98229

Date and time: Wed, Oct 23, 2024 3:00 PM - 4:30 PM

Organizer: Jeff Lundt, (206) 552-6131, jalundt53@gmail.com



This event has ended.

The date for this event has passed.

Powered by



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for January 11, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Dave Price	President - Carollo	dprice@carollo.com	X
Nick Leininger	Vice President - City of Bellingham	nrleininger@cob.org	X
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director 2 - AWWD	dranger@awwd.com	
Kenny Packard	Past President - HDR	Kenneth.packard@hdrinc.com	X
Jeff Lundt	King County	Jeff.lundt@kingcounty.gov	X
Eric Schey	King County	eschey@kingcounty.gov	
Bob Hubbert	SPU Drinking Water Quality	rahubbert@gmail.com	X
Billy Ward	Olympic View Water & Sewer District	billyw@ovwater.com	
Culley Lehman	Cascadia Water	culley@cascadiawater.com	X

Minutes of the previous meeting – Approved without change.

Treasurer's Report and 2024 Budget Review:

- Mark Semrau presented the Treasurer's Report through December 31, 2023 (fiscal year 2023). Checking account balance is \$73,680.22. Total revenue for 2023 was \$81,735.09 and expenses were \$95,539.63, for a net income (loss) of -\$13,804.54. Our account balance now includes all income and expenses for 2023 and the balance paid to PNCWA for the 2021, 2022 and 2023 Short Schools, which totaled \$19,192.05. Mark also sent an additional check in the amount of \$2,500 to Kyle for the One AWWA Water Operator Scholarship, the profit from our Waves for Water Event in September 2023.
- Mark also provided a proposed budget for 2024. The 2024 budget is generally the same as the 2023 budget with a few changes to reflect proposed workshops and benevolence contributions. The board discussed and agreed to add the PNWS Operator Certification Scholarship Program Fund to the list of benevolences for next year.
- The board unanimously approved the 2024 budget with the addition of the benevolence contribution to the PNWS Operator Certification Scholarship Fund. Future budget amendments will be brought before and approved by the board.

Workshops and Events:

2024 Workshops Recap:

- NA

2024 Planned Workshops:

- Pump Station O&M – February 2024, Virtual. TIAB (profit share with PNWS TCC), Eric, Jeff, Ed Griffenberg, Brian Mast, Don Wagner, and John Cook or Kenny Packard are speakers.
- Math for Operators and P&ID – February/March 2024. Virtual. This workshop will also be a pre-con workshop at the 2024 PNWS Conference. Jeff, Kenny, Dave and others are speakers.
- Day with DOH – March 20, 2024, In-person at the Swinomish Casino in Anacortes. Mark has a contract in place with the casino and PNWS. Jeff is working with DOH on program and presenters.
- Workshop in Friday Harbor – New engineer taking over for Jolyn Leslie. Jeff is working with her to decide which program makes the most sense to take to the island.
- Short School - June 4-5, 2024 at the Lynnwood Convention Center. Have about 23 of the 60 abstracts needed for a complete program. Everyone needs to continue to solicit speakers. Dave is working on vendors, Bridget and Andrew are working on sponsorships.
- Basic Waterworks
- Chlorine Residual Testing
- Emergency Preparedness
- Groundwater Basics on Whidbey Island – TBD, In-person – Jeff and Bridget will meet to discuss finding local hydrogeology speaker, etc.
- Water Treatment – Fall 2024. Jeff Lundt will check with Jeff Marrs to see if he would be available to help lead this workshop.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.

Workshops in development or on the drawing board:

- Construction Management & Inspection
- Customer Service
- Water Distribution – needs champion, subsection willing to host, possible champion from PNWS Water Distribution Committee.
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up.
- Water Storage Basics

2024 Events Recap:

- NA

2024 Planned Events:

- Best Tasting Water and Meter Challenge Competition Night – March 20, 2024 in the Mount Vernon or Anacortes Areas following the Day with DOH workshop. Mark is coordinating. Mark also has a hydrant and Badger meters for utility teams, if needed. Kenny also has extra Badger meters.
- Facility Tour combined with a student mixer social event targeting Bellingham Technical College for Spring 2024. Mark is looking into hosting the tour at Judy Reservoir. Bridget and Nick will coordinate with Bellingham Technical College.
- Waves for Water – September 2024 out of LaConner or Bellingham depending on the size of event. The Rosario will be sailing from La Conner again this year. Larger boats are offered out of Bellingham, but the overall cost is more. Bridget will arrange planning meetings later

this spring.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo – Bridget will reach out to Inland Empire Subsection to get more information on their event. Can get CEUs but we need interested and supportive utilities.

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – NA

New Business:

- NA

Old Business:

- PNWS Subsection Annual Report – Dave prepared the report and will deliver to Kyle by Friday, January 12, 2024.
- PNCWA Short School profit share for 2021, 2022, and 2023
 - This item has been resolved. A check in the amount of \$19,192.05 was sent to PNCWA at the end of 2023.
- Two open Director positions
 - We still have one open Director position – reach out to your contacts.

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Kenny and Dave
 - No update.
- Philanthropic Advisory Council Liaison Update – Bridget
 - No update.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2023 Treasurer Report

Date: **January 7, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2023.

Financial Status

Checking Account Balance	\$73,680.22
2023 Expenses	\$73,815.59
Reserve Balance	12 months
2023 Income Statement YTD	
Revenue	\$81,735.09
Expenses	<u>\$95,539.63</u>
Net Income (Loss)	-\$13,804.54
Income – Expense Ratio	0.86
Program Efficiency Ratio	0.56

Sponsorships & Benevolences

Beckman Scholarship	\$7,500.00
Section Competitions	\$3,500.00
One Water Fund/Water Equation	\$7,500.00
PNWS E&T Fund	\$5,000.00
PNWS Scholarship	\$6,000.00
Water for People	\$5,000.00

Training Gross Profit in 2023

Short School	\$40,752.12
Workshops	\$37,181.07
Reliance Ratio	0.52

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$892.98
PayPal Partner Fees	\$2,109.26
Short School Expenses	\$45,420.20
Workshop Expenses	\$7,775.06
Whova Annual Subscription	\$4,099.00

Northwest Washington Subsection 2024 Budget

	Approved FY2023 Budget	FY2023 Actuals YTD 12Dec23	Proposed FY2024 Budget	Percent Increase (Decrease)
Revenue				
Membership Dues				N/A
Short School Income	\$ 40,500.00	\$ 40,752.12	\$ 40,500.00	(0.6%)
Registration	\$ 25,000.00	\$ 25,156.67	\$ 25,000.00	(1%)
Sponsorship	\$ 6,500.00	\$ 4,454.80	\$ 4,500.00	1.0%
Vendors	\$ 9,000.00	\$ 11,140.65	\$ 11,000.00	(1.3%)
Waves for Water Income	\$ -	\$ 3,812.20	\$ 5,000.00	31.2%
Auction				N/A
Donations		\$ -		N/A
Sponsors		\$ 1,977.40	\$ 2,000.00	1.1%
Ticket Sales		\$ 1,834.80	\$ 3,000.00	63.5%
Workshop Income	\$ 28,500.00	\$ 37,181.07	\$ 42,000.00	13.0%
AC Pipe Class		\$ -		N/A
Basic Waterworks TiaB	\$ 5,000.00	\$ 6,580.98	\$ 5,000.00	(24.0%)
Chlorine Residual Testing	\$ 1,000.00		\$ 1,000.00	N/A
CM & Inspection				N/A
Customer Service				N/A
Distribution Workshop				N/A
DOH Workshop	\$ 4,000.00	\$ 17,947.69	\$ 18,000.00	0.3%
Emergency Preparedness TiaB	\$ 4,000.00	\$ 3,889.04	\$ 4,000.00	2.9%
Groundwater Basics	\$ 2,000.00		\$ 2,000.00	N/A
Math / P&ID	\$ 2,500.00	\$ 1,995.62	\$ 2,000.00	0.2%
Pump Station O&M			\$ 4,000.00	N/A
Reverse Osmosis				N/A
Water Treatment	\$ 2,000.00		\$ 3,000.00	N/A
Water Storage Basics TiaB	\$ 5,000.00	\$ 6,767.74		(100.0%)
Water Quality Basics	\$ 3,000.00		\$ 3,000.00	N/A
Total Revenue	\$ 69,000.00	\$ 81,745.39	\$ 87,500.00	7.0%
Expenses				
Administration	\$ 3,100.00	\$ 3,378.35	\$ 3,400.00	0.6%
Awards				N/A
Paypal Partnership Fees	\$ 1,700.00	\$ 2,109.26	\$ 2,200.00	4.3%
Board Activities	\$ 500.00	\$ 303.32	\$ 300.00	(1.1%)
Constant Contact	\$ 850.00	\$ 892.98	\$ 850.00	(4.8%)
Mailings				N/A
Miscellaneous Expenses				N/A
Promotional Merchandise				N/A
Fall Trustee Meeting				N/A
Supplies	\$ 50.00	\$ 72.79	\$ 50.00	(31.3%)

Northwest Washington Subsection 2024 Budget

	Approved FY2023 Budget	FY2023 Actuals YTD 12Dec23	Proposed FY2024 Budget	Percent Increase (Decrease)
Benevolences	\$ 20,000.00	\$ 34,500.00	\$ 30,000.00	(13.0%)
Beckman Scholarship		\$ 7,500.00	\$ 5,000.00	(33.3%)
One Water Fund		\$ 7,500.00	\$ 5,000.00	(33.3%)
Section Competitions	\$ 4,000.00	\$ 3,500.00	\$ 4,000.00	14.3%
PNWS E&T Fund	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.0%
PNWS Scholarship	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0.0%
Water for People Donation	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.0%
Scholarships TBD				N/A
Sponsorships	\$ 2,890.00	\$ 4,466.02	\$ 7,390.00	65.5%
AWWA Student Memberships	\$ 40.00	\$ 20.00	\$ 40.00	100.0%
Conference Silent Auction	\$ 150.00	\$ 150.26	\$ 150.00	(0.2%)
NWWA Competition Event	\$ 2,000.00		\$ 2,000.00	N/A
YP Section Event Sponsorship	\$ 400.00		\$ 400.00	N/A
YP Networking Events	\$ 300.00		\$ 300.00	N/A
Waves for Water		\$ 4,295.76	\$ 4,500.00	4.8%
Short School Expenses	\$ 34,000.00	\$ 45,420.20	\$ 34,000.00	(25.1%)
Space Rental	\$ 20,000.00	\$ 21,377.57	\$ 23,000.00	7.6%
Misc. Expenses & YP Social	\$ 6,000.00	\$ 4,850.58	\$ 5,000.00	3.1%
PNCWA Split	\$ 8,000.00	\$ 19,192.05	\$ 6,000.00	(68.7%)
Workshop Expenses	\$ 8,950.00	\$ 7,775.06	\$ 12,700.00	63.3%
Projector		\$ 772.09		(100.0%)
Zoom Annual License	\$ 950.00	\$ 926.41	\$ 1,000.00	7.9%
Basic Waterworks Tiab	\$ 500.00	\$ 1,060.00	\$ 500.00	(52.8%)
Chlorine Residual Testing	\$ 500.00		\$ 500.00	N/A
CM & Inspection				N/A
Customer Service				N/A
Distribution Workshop				N/A
DOH Workshop	\$ 3,000.00	\$ 4,156.56	\$ 8,000.00	92.5%
Emergency Preparedness	\$ 1,000.00	\$ 520.00	\$ 500.00	(3.8%)
Groundwater Basics	\$ 500.00		\$ 300.00	N/A
Math / P&ID	\$ 500.00	\$ 340.00	\$ 400.00	17.6%
Pumps / Pump Station O&M				N/A
Reverse Osmosis				N/A
Water Treatment	\$ 1,000.00		\$ 500.00	N/A
Water Storage Basics TiaB	\$ 500.00		\$ 500.00	N/A
Water Quality Basics	\$ 500.00		\$ 500.00	N/A
Total Expenses	\$ 68,940.00	\$ 95,539.63	\$ 87,490.00	(8.4%)
Surplus (Deficit)	\$ 60.00	\$ (13,794.24)	\$ 10.00	(100.1%)



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for February 8, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Dave Price	President - Carollo	dprice@carollo.com	X
Nick Leininger	Vice President - City of Bellingham	nrleininger@cob.org	
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director 2 - AWWD	dranger@awwd.com	X
Kenny Packard	Past President - HDR	Kenneth.packard@hdrinc.com	X
Jeff Lundt	King County	Jeff.lundt@kingcounty.gov	X
Eric Schey	King County	eschey@kingcounty.gov	
Bob Hubbert	SPU Drinking Water Quality	rahubbert@gmail.com	X
Billy Ward	Olympic View Water & Sewer District	billyw@ovwater.com	
Culley Lehman	Cascadia Water	culley@cascadiawater.com	X

Minutes of the previous meeting – Approved without change.

Treasurer's Report and 2024 Budget Review:

- Mark Semrau presented the Treasurer's Report through February 8, 2024. Checking account balance is \$78,680.22. The balance reflects some incoming vendor registrations for the Short School.

Workshops and Events:

2024 Workshops Recap:

- NA

2024 Planned Workshops:

- Day with DOH – March 20, 2024, In-person at the Swinomish Casino in Anacortes. Mark has a contract in place with the casino and PNWS. Jeff is working with DOH on program and presenters.
- San Juan Operators Workshop – April 2024. New engineer taking over for Jolyn Leslie. Jeff is working with her to decide which program makes the most sense to take to the island.
- Basic Waterworks – May 2024. Virtual.
- Western Washington Short School - June 4-5, 2024 at the Lynnwood Convention Center. Have about 23 of the 60 abstracts needed for a complete program. Everyone needs to continue to solicit speakers. Dave is working on vendors, Bridget and Andrew are working on sponsorships.

- Math for Operators and P&ID – Fall 2024. Virtual. This workshop will also be a pre-con workshop at the 2024 PNWS Conference. Jeff, Kenny, Dave and others are speakers.
- Pump Station O&M – Fall 2024, Virtual. TIAB (profit share with PNWS TCC), Eric, Jeff, Ed Griffenberg, Brian Mast, Don Wagner, and John Cook or Kenny Packard are speakers.
- Water Distribution – Fall 2024 needs champion, subsection willing to host, possible champion from PNWS Water Distribution Committee.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will champion.
- Groundwater Basics on Whidbey Island – TBD, In-person – Jeff and Bridget will meet to discuss finding local hydrogeology speaker, etc.
- Water Storage Basics – Fall 2024

Workshops in development or on the drawing board:

- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.
- Chlorine Residual Testing
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Emergency Preparedness

2024 Events Recap:

- NA

2024 Planned Events:

- Best Tasting Water and Meter Challenge Competition Night – March 20, 2024 in the Mount Vernon or Anacortes Areas following the Day with DOH workshop. Mark is coordinating. Mark also has a hydrant and Badger meters for utility teams, if needed. Kenny also has extra Badger meters. Mark is reaching out to judges. Christian's Nursery has an outside venue on Best Road we could also look into.
- Facility Tour combined with a student mixer social event targeting Bellingham Technical College for Spring 2024. Mark is looking into hosting the tour at Judy Reservoir. Bridget and Nick will coordinate with Bellingham Technical College. Farmstrong could be a good location for happy hour.
- Waves for Water – Targeting August 28, 2024 out of LaConner or Bellingham depending on the size of event. The Rosario will be sailing from La Conner again this year. Larger boats are offered out of Bellingham, but the overall cost is more. Bridget will arrange planning meetings later this spring.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo – Bridget will reach out to Inland Empire Subsection to get more information on their event. Can get CEUs but we need interested and supportive utilities.

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – Jeff proposed to spend up to \$200 for a wireless microphone that speakers can wear during workshops, particularly the Day with DOH where there was trouble hearing speakers at the venue. The motion passed unanimously.

New Business:

- Open Director position candidate – Culley Lehman, General Manager, Cascadia Water. Represents about 30 water systems, 3,300 connections, 7 counties. The board voted to appoint Culley to the board. He is our newest NWWA Director.

Old Business:

- NA

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Kenny and Dave
 - No update.
- Philanthropic Advisory Council Liaison Update – Bridget
 - PNWS Wine for Water is March 9, 2024 in McMinnville, OR. Registration is open. Kenny will be attending.
 - PNWS silent auction baskets – we need to prep our baskets for the auction. Jeff can help transport.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **February 8, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$78,680.22
2023 Expenses	\$73,815.59
Reserve Balance	12 months
2024 Income Statement YTD	
Revenue	\$4,800.00
Expenses	<u>\$301.73</u>
Net Income (Loss)	\$4,498.27
Income – Expense Ratio	15.9
Program Efficiency Ratio	0.56

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$0.00
One Water Fund/Water Equation	\$0.00
PNWS E&T Fund	\$0.00
PNWS Scholarship	\$0.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$4,800.00
Workshops	\$0.00
Reliance Ratio	1.00

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$79.93
PayPal Partner Fees	\$208.60
Short School Expenses	\$0.00
Workshop Expenses	\$0.00
Whova Annual Subscription	\$0.00



American Water Works Association
Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for March 14, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Dave Price	President - Carollo	dprice@carollo.com	X
Nick Leininger	Vice President - City of Bellingham	nrleininger@cob.org	
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director 2 - AWWD	dranger@awwd.com	X
Kenny Packard	Past President - HDR	Kenneth.packard@hdrinc.com	X
Jeff Lundt	King County	Jeff.lundt@kingcounty.gov	
Eric Schey	King County	eschey@kingcounty.gov	
Bob Hubbert	SPU Drinking Water Quality	rahubbert@gmail.com	
Billy Ward	Olympic View Water & Sewer District	billyw@ovwater.com	
Culley Lehman	Cascadia Water	culley@cascadiawater.com	X
Matt Dunning	HDR		X

Minutes of the previous meeting – Approved without change.

Treasurer's Report and 2024 Budget Review:

- Mark Semrau presented the Treasurer's Report through March 14, 2024. Checking account balance is \$91,631.09. The balance reflects incoming Short School vendor and sponsor registrations and Day with DOH registration income and Constant Contact and PayPal fees.

Workshops and Events:

2024 Workshops Recap:

- NA

2024 Planned Workshops:

- Day with DOH – March 20, 2024, In-person at the Swinomish Casino in Anacortes. We currently have 120 people registered for the in-person workshop and another 40 attending virtually. This does not include the roughly 20 DOH staff who will be attending. Jeff will be registering DOH staff this week.
- San Juan Operators Workshop – April 24, 2024, in-person in Friday Harbor. Jeff, Jolyn Leslie and the new DOH San Juan/Island County engineer have developed a program geared toward island-specific operators.
- Basic Waterworks – May 2024. Virtual.
- Western Washington Short School - June 4-5, 2024 in-person at the Lynnwood Convention

Center (virtual option is also available). The program is now complete, and we will be applying for CEUs next week. Registration will also open next week. We currently have 19 vendors registered. Sponsor registration went out this week and we currently have 2 sponsors registered. Still looking for room monitors. Room monitors receive free registration.

- Math for Operators and P&ID – Fall 2024. Virtual. This workshop will also be a pre-con workshop at the 2024 PNWS Conference. Jeff, Kenny, Dave and others are speakers.
- Pump Station O&M – Fall 2024, Virtual. TIAB (profit share with PNWS TCC). Eric, Jeff, Ed Griffenberg, Brian Mast, Don Wagner, and John Cook or Kenny Packard are speakers.
- Water Distribution – Fall 2024. Needs champion, subsection willing to host, possible champion from PNWS Water Distribution Committee.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will be the champions.
- Basic Waterworks geared toward water board officers – Jeff and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Chlorine Residual Testing
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.
- Water Storage Basics

2024 Events Recap:

- NA

2024 Planned Events:

- Best Tasting Water and Meter Challenge Competition Night – March 20, 2024, 5-7PM at Shawn O'Donnell's at The Farmhouse in Mount Vernon following the Day with DOH workshop. Mark is coordinating. Registration went live this week.
- Facility Tour of Skagit PUDs Judy Reservoir – Tentatively scheduled for May 17, 2024. This will be a combined tour and student mixer/social event targeting Bellingham Technical College. Bridget and Nick will coordinate with Bellingham Technical College. Farmstrong could be a good location for happy hour.
- Waves for Water – Targeting August 28, 2024 out of LaConner. The Rosario will be sailing from La Conner again this year.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – NA

New Business:

- NA

Old Business:

- NA

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Kenny and Dave
 - No update.
- Philanthropic Advisory Council Liaison Update – Bridget
 - PNWS Wine for Water was March 9, 2024 in McMinnville, OR. There were 55 attendees and the event generated \$13,000 in gross revenue. The event will continue to rotate between the three W's: Willamette, Walla Walla, and Woodinville.
 - PNWS silent auction baskets – Bridget is creating a PNW Game Night Basket.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **March 14, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$91,631.09
2023 Expenses	\$73,815.59
Reserve Balance	15 months
2024 Income Statement YTD	
Revenue	\$19,033.00
Expenses	<u>\$1,082.13</u>
Net Income (Loss)	\$17,950.87
Income – Expense Ratio	17.6
Program Efficiency Ratio	0.00

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$0.00
One Water Fund/Water Equation	\$0.00
PNWS E&T Fund	\$0.00
PNWS Scholarship	\$0.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$5,913.00
Workshops	\$13,120.00
Reliance Ratio	0.54

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$159.86
PayPal Partner Fees	\$909.07
Short School Expenses	\$0.00
Workshop Expenses	\$0.00
Whoava Annual Subscription	\$0.00

Note: Mark Semrau cell phone no: (360) 853-6545



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for April 11, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Dave Price	President - Carollo	dprice@carollo.com	X
Nick Leininger	Vice President - City of Bellingham	nrleininger@cob.org	X
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director 2 - AWWD	dranger@awwd.com	X
Kenny Packard	Past President - HDR	Kenneth.packard@hdrinc.com	X
Jeff Lundt	King County	Jeff.lundt@kingcounty.gov	X
Eric Schey	King County	eschey@kingcounty.gov	
Bob Hubbert	SPU Drinking Water Quality	rahubbert@gmail.com	X
Billy Ward	Olympic View Water & Sewer District	billyw@ovwater.com	
Culley Lehman	Cascadia Water	culley@cascadiawater.com	X
Matt Dunning	HDR		X

Minutes of the previous meeting – Approved without change.

Treasurer's Report and 2024 Budget Review:

- Mark Semrau presented the Treasurer's Report through April 11, 2024. Checking account balance is \$80,198.96. The balance reflects income and expenses related to the Short School and Day with DOH workshop and section competition sponsorship expenses (\$500 for the Best Tasting Water winner, \$500 for the meter challenge winner, and \$1,500 for the three Top Ops competitors).

Workshops and Events:

2024 Workshops Recap:

- Day with DOH – March 20, 2024. In-person at the Swinomish Casino in Anacortes. We had about 120 attendees for the in-person workshop and another 40 virtual attendees, as well as roughly 20 DOH staff. The Swinomish Casino was a great venue. The staff were very responsive and attentive. DOH is very engaged and appreciative of what we are doing. We are setting the tone for other subsections and regions to engage with DOH.

2024 Planned Workshops:

- San Juan Operators Workshop – April 24, 2024. In-person in Friday Harbor. Jeff Lundt, Jolyn Leslie and the new DOH San Juan/Island County engineer have developed a program

geared toward island-specific operators. We currently have 12 people registered but would like to hit 20 attendees, if possible. Jeff will send out another email blast.

- Basic Waterworks – May 29, 2024. Virtual. Kenny Packard, Jeff Lundt, Jim Spooner, and Beth Mende are speakers.
- Western Washington Short School - June 4-5, 2024. In-person at the Lynnwood Convention Center (virtual option is also available). The program is now complete and we have applied for CEUs. Registration opened last week and we currently have 25 people registered. We currently have 19 vendors and 6 sponsors registered as well. Still looking for room monitors. Room monitors receive free registration.
- Math for Operators and P&ID – Fall 2024. Virtual. This workshop will also be a pre-con workshop at the 2024 PNWS Conference. Jeff Lundt, Kenny Packard, Dave Price, and others are speakers.
- Pump Station O&M – Fall 2024, Virtual. TIAB (profit share with PNWS TCC). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, and John Cook or Kenny Packard are speakers.
- Water Distribution – Fall 2024. Needs champion, subsection willing to host, possible champion from PNWS Water Distribution Committee.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will be the champions.
- Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Chlorine Residual Testing
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.
- Water Storage Basics

2024 Events Recap:

- Best Tasting Water and Meter Challenge Competition Night – March 20, 2024, 5-7PM at Shawn O'Donnell's at The Farmhouse in Mount Vernon following the Day with DOH workshop. Approximately 30 people attended the event. Joe Schibert with City of Anacortes won the Meter Challenge competition, Skagit PUD's Judy System won the Best Tasting Water competition (Everett and Bellingham also participated), the Skagit PUD team won the Top Ops competition. All winners will be moving on to the PNWS Conference in Spokane.

2024 Planned Events:

- Facility Tour of Skagit PUDs Judy Reservoir – Tentatively scheduled for May 17, 2024. This will be a combined tour and student mixer/social event targeting Bellingham Technical College. Nick will coordinate with Bellingham Technical College. NWWA will sponsor happy

- hour at Farmstrong Brewing in Mount Vernon after the event.
- Waves for Water – Targeting August 28, 2024 out of LaConner. Bridget has contacted San Juan Cruises and is waiting for confirmation.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – NA

New Business:

- The slate of candidates for the NWWA 2024-2025 officers and board of directors was presented and voted on at the Day with DOH workshop on March 20, 2024. The new board will begin their term following the PNWS Conference and includes the following positions:
 - President – Nick Leininger, City of Bellingham
 - Vice President – Kenny Packard, HDR
 - Treasurer – Mark Semrau, Skagit PUD
 - Secretary – Bridget August, GeoEngineers
 - Director – Don Ranger, Alderwood Water & Wastewater District
 - Director – Bob Hubbert, Seattle Public Utilities
 - Director – Culley Lehman, Cascadia Water
 - Past President – Dave Price, Carrollo

Old Business:

- NA

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Kenny and Dave
 - No update.
- Philanthropic Advisory Council Liaison Update – Bridget
 - PNWS silent auction baskets – Bridget is creating a PNW Game Night Basket with a handmade cribbage board made by Jeff Lundt, PNWS inspired board games, and local snacks and beverages.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **April 11, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$80,198.96
2023 Expenses	\$73,815.59
Reserve Balance	13 months
2024 Income Statement YTD	
Revenue	\$27,532.00
Expenses	<u>\$21,013.26</u>
Net Income (Loss)	\$6,518.74
Income – Expense Ratio	1.31
Program Efficiency Ratio	0.74

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$2,500.00
One Water Fund/Water Equation	\$0.00
PNWS E&T Fund	\$0.00
PNWS Scholarship	\$0.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$10,972.00
Workshops	\$16,561.00
Reliance Ratio	0.40

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$239.79
PayPal Partner Fees	\$1,275.71
Short School Expenses	\$9,582.00
Workshop Expenses	\$6,025.82
Whova Annual Subscription	\$0.00

Note: Mark Semrau cell phone no: (360) 853-6545



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for May 9, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Nick Leininger	President - City of Bellingham	nrleininger@cob.org	X
Kenny Packard	Vice President - HDR	Kenneth.packard@hdrinc.com	X
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director - AWWD	dranger@awwd.com	X
Bob Hubbert	Director - SPU Drinking Water Quality	rahubbert@gmail.com	
Culley Lehman	Director - Cascadia Water	culley@cascadiawater.com	X
Dave Price	Past President - Carollo	dprice@carollo.com	X
Jeff Lundt	King County	Jeff.lundt@kingcounty.gov	X
Eric Schey	King County	eschey@kingcounty.gov	X
Billy Ward	Olympic View Water & Sewer District	billyw@ovwater.com	
Matt Dunning	HDR	Matthew.dunning@hdrinc.com	X
Jenny Eakins	City of Bellingham	jjeakins@cob.org	X

Minutes of the previous meeting – Approved without change.

Treasurer's Report and 2024 Budget Review:

- Mark Semrau presented the Treasurer's Report through May 9, 2024. Checking account balance is \$91,894.97. The balance reflects income related to past workshops and the upcoming Short School and section competition sponsorship expenses (\$500 for the Best Tasting Water winner, \$500 for the meter challenge winner, and \$1,500 for the three Top Ops competitors).

Workshops and Events:

2024 Workshops Recap:

- San Juan Operators Workshop – April 24, 2024. In-person in Friday Harbor. Jeff Lundt, Jolyn Leslie and the new DOH San Juan/Island County engineer developed a program geared toward island-specific operators. Several DOH presenters including a few remote speakers. There were 18 attendees and everyone appreciated that we made the effort to bring training to the islands.

2024 Planned Workshops:

- Basic Waterworks – May 29, 2024. Virtual. Kenny Packard, Jeff Lundt, Jim Spooner, and

- Beth Mende are speakers.
- Western Washington Short School - June 4-5, 2024. In-person at the Lynnwood Convention Center (virtual option is also available). The program is now complete and we have applied for CEUs. Registration opened last month and we currently have 110 people registered. We currently have 30 vendors and 7 sponsors registered as well. Ed Griffenberg has coordinated all the room monitors. Kenny will bring the booth in a box. Don and Nick have volunteered to help with the booth.
- Math for Operators and P&ID – Fall 2024. Virtual. This workshop will also be a pre-con workshop at the 2024 PNWS Conference. Jeff Lundt, Kenny Packard, Dave Price, and others are speakers.
- Pump Station O&M – Fall 2024, Virtual. TIAB (profit share with PNWS TCC). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, and John Cook or Kenny Packard are speakers.
- Water Distribution – Fall 2024. Needs champion, subsection willing to host, possible champion from PNWS Water Distribution Committee.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will be the champions.
- Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Chlorine Residual Testing
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.
- Water Storage Basics

2024 Events Recap:

- PNWS Competitions – The Skagit PUD team won the Top Ops competition and will be heading to ACE24 in Anaheim, California. Skagit PUD's Judy system tied for 4th out of 8 entries. Our subsection basket sold for \$140 in the silent auction.

2024 Planned Events:

- Facility Tour of Skagit PUDs Judy Reservoir – Tentatively scheduled for June 21 or 28, 2024. This will be a combined tour and student mixer/social event targeting Bellingham Technical College. Nick will coordinate with Bellingham Technical College. NWWA will sponsor happy hour at Farmstrong Brewing in Mount Vernon after the event. Mark will create and send the constant contact registration.
- Waves for Water – Will be August 28, 2024 out of LaConner. We now have a signed contract. Mark will pay the deposit. The Waves for Water committee (Bridget, Dave, Nick and Don) will start meeting to finalize details.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – NA

New Business:

- Remembering Greg Peterka – Formerly with Skagit PUD, Greg was a long-time member of AWWA and involved at the subsection and section level. He regularly provided humorous introductions for subsection workshops at Skagit PUD's Aqua room. Greg passed away last Christmas day. He had a wonderful sense of humor and will be missed by the AWWA community.

Old Business:

- NA

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Nick and Kenny
 - No update.
- Philanthropic Advisory Council Liaison Update – Bridget
 - PNWS silent auction baskets – Bridget created a PNW Game Night Basket with a handmade cribbage board made by Jeff Lundt, PNWS inspired board games, and local snacks and beverages. The basket sold for \$140.
 - Golf tournament season has begun.
 - The PNWS Wine for Water event will be next spring in Walla Walla.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **May 9, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$91,894.97
2023 Expenses	\$73,815.59
Reserve Balance	15 months
2024 Income Statement YTD	
Revenue	\$49,925.00
Expenses	<u>\$31,710.25</u>
Net Income (Loss)	\$18,214.75
Income – Expense Ratio	1.57
Program Efficiency Ratio	0.79

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$2,500.00
One Water Fund/Water Equation	\$0.00
PNWS E&T Fund	\$0.00
PNWS Scholarship	\$0.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$31,440.00
Workshops	\$18,485.00
Reliance Ratio	0.63

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$239.79
PayPal Partner Fees	\$2,390.70
Short School Expenses	\$19,164.00
Workshop Expenses	\$6,025.82
Whoava Annual Subscription	\$0.00

Note: Mark Semrau cell phone no: (360) 853-6545



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for June 13, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Nick Leininger	President - City of Bellingham	nrleininger@cob.org	X
Kenny Packard	Vice President - HDR	Kenneth.packard@hdrinc.com	X
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director - AWWD	dranger@awwd.com	X
Bob Hubbert	Director - SPU Drinking Water Quality	rahubbert@gmail.com	X
Culley Lehman	Director - Cascadia Water	culley@cascadiawater.com	
Dave Price	Past President - Carollo	dprice@carollo.com	
Jeff Lundt	King County	Jeff.lundt@kingcounty.gov	
Eric Schey	King County	eschey@kingcounty.gov	
Billy Ward	Olympic View Water & Sewer District	billyw@ovwater.com	
Matt Dunning	HDR	Matthew.dunning@hdrinc.com	
Jenny Eakins	City of Bellingham	jieakins@cob.org	

Minutes of the previous meeting – Approved without change.

Treasurer's Report:

- Mark Semrau presented the Treasurer's Report through June 13, 2024. Checking account balance is \$90,590.49. Two payments made to section, \$6,000 for operator scholarships and \$5,000 for E&T fund. Also paid first payments for Waves for Water cruise. Will need to pay final expenses for Short School, approximate profit \$10k but don't have final bill from Lynwood.

Workshops and Events:

2024 Workshops Recap:

- Basic Waterworks – May 29, 2024. Virtual. Kenny Packard, Jeff Lundt, Jim Spooner, and Beth Mende were speakers. Approximately 50 attendees from across the section.
- Western Washington Short School - June 4-5, 2024. In-person at the Lynnwood Convention Center (virtual option is also available). The two day conference offered 1.3 CEUs. 155 total attendees; 24 1-day attendees and 131 2-day attendees. 113 people attended in-person and 38 attended virtually. This year we had over 80 speakers and 16 volunteers and room monitors. There were over 30 vendors and 11 sponsors (AESI, BHC, Carollo, GeoEngineers, Gray & Osborne, HDR, Kennedy/Jenks, Consor, RH2, Tetra Tech, and

Wilson Engineering). Some individuals opted to attend the second day virtually after the first day being in person. It would be interesting to hear why.

2024 Planned Workshops:

- Math for Operators and P&ID – Fall 2024. Virtual. This workshop will also be a pre-con workshop at the 2024 PNWS Conference. Jeff Lundt, Kenny Packard, Dave Price, and others are speakers.
- Pump Station O&M – Fall 2024, Virtual. TIAB (profit share with PNWS TCC). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, John Koch or Kenny Packard are speakers.
- Water Distribution – Fall 2024. Needs champion, subsection willing to host, possible champion from PNWS Water Distribution Committee.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will be the champions.
- Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Chlorine Residual Testing
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.
- Water Storage Basics

2024 Events Recap:

- None

2024 Planned Events:

- Facility Tour of Skagit PUDs Judy Reservoir – Tentatively scheduled for June 28, 2024. This will be a combined tour and student mixer/social event targeting Bellingham Technical College. Nick will coordinate with Bellingham Technical College. NWWA will sponsor happy hour at Farmstrong Brewing in Mount Vernon after the event. Mark will create and send the constant contact registration. Mark to verify advertisement went out.
- Waves for Water – Will be August 28, 2024 out of LaConner. We now have a signed contract. Mark has paid the deposit. The Waves for Water committee (Bridget, Dave, Nick and Don) will start meeting to finalize details. Event needs to be advertised.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – NA

New Business:

- Constant Contact access so multiple folks can advertise events.

Old Business:

- NA

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Nick and Kenny
 - Nick attempted to join the last meeting but no one else was in the lobby.
- Philanthropic Advisory Council Liaison Update – Bridget
 - No update since last meeting.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for July 11, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Nick Leininger	President - City of Bellingham	nrleininger@cob.org	X
Kenny Packard	Vice President - HDR	Kenneth.packard@hdrinc.com	
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director - AWWD	dranger@awwd.com	
Bob Hubbert	Director - SPU Drinking Water Quality	rahubbert@gmail.com	
Culley Lehman	Director - Cascadia Water	culley@cascadiawater.com	X
Dave Price	Past President - Carollo	dprice@carollo.com	
Jeff Lundt	King County - Retired	Jeff.lundt@pnws-awwa.org	X
Eric Schey	King County	eschey@kingcounty.gov	
Billy Ward	Olympic View Water & Sewer District	billyw@ovwater.com	
Matt Dunning	HDR	Matthew.dunning@hdrinc.com	
Jenny Eakins	City of Bellingham	jieakins@cob.org	

Minutes of the previous meeting – Approved without change.

Treasurer's Report:

- Mark Semrau presented the Treasurer's Report through July 11, 2024. Checking account balance is \$91,015.66. Revenue so far this year is \$75,679 and expenses are \$58,343 with a net income of \$17,335. The next major upcoming expense is the Whova annual subscription for the 2025 Short School totaling \$6,099.

Workshops and Events:

2024 Workshops Recap:

- NA

2024 Planned Workshops:

- Control Valve Workshop – September 11, 2024. In-person at North Shore Water District. Partnership with King County Subsection.
- Math for Operators and P&ID – Tentatively set for September 18, 2024. Virtual. Jeff Lundt, Kenny Packard, Dave Price, and others are speakers.
- Chlorine Residual Testing – October 17, 2024. In-person at Brightwater. TIAB by DOH. Jeff Lundt helping to organize.

- Pump Station O&M – Tentatively set for October 24, 2024. Virtual. TIAB (profit share with PNWS). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, John Koch or Kenny Packard are speakers.
- Water Storage Basics – Tentatively set for November 5, 2024. Virtual. TIAB.
- Water Distribution – November 13, 2024. Skagit PUD. Jeff Lundt organizing.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will be the champions.
- Possible Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding a local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.

2024 Events Recap:

- Facility Tour of Skagit PUDs Judy Reservoir – June 28, 2024. Excellent turnout this year with over 28 attendees. NWWA sponsored the happy hour event at Farmstrong Brewing in Mount Vernon after the event. The total cost was just under \$500, which is what we had budgeted.

2024 Planned Events:

- Waves for Water – Will be August 28, 2024 out of LaConner. We now have a signed contract. Mark paid the deposit. The Waves for Water committee (Bridget, Dave, Nick and Don) will start meeting to finalize details. Event needs to be advertised. One page flyer about the Operator Scholarship and the sponsors.
- Facility Tour of Whatcom Falls Water Treatment Plant – Fall 2024 or Spring 2025.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – NA

New Business:

- Constant Contact access so multiple folks can advertise events – Jeff will look into and get back to the group.

- PNWS Fall Committee/Subsection Officer Meeting – October 2-4, 2024, Eagle Crest Resort, Redmond, OR. Jeff and Nick will attend on behalf of the subsection.

Old Business:

- NA

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Nick and Kenny
 - No update since last meeting.
- Philanthropic Advisory Council Liaison Update – Bridget
 - No update since last meeting.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **July 11, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$91,015.66
2023 Expenses	\$73,815.59
Reserve Balance	15 months
2024 Income Statement YTD	
Revenue	\$75,679.00
Expenses	<u>\$58,343.56</u>
Net Income (Loss)	\$17,335.44
Income – Expense Ratio	1.30
Program Efficiency Ratio	0.66

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$2,500.00
One Water Fund/Water Equation	\$0.00
PNWS E&T Fund	\$5,000.00
PNWS Scholarship	\$6,000.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$51,954.00
Workshops	\$23,725.00
Reliance Ratio	0.68

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$399.79
PayPal Fees	\$3,643.17
Short School Expenses	\$31,097.99
Workshop Expenses	\$6,841.98
Whoava Annual Subscription	\$0.00

Note: Mark Semrau cell phone no: (360) 853-6545



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for August 8, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Nick Leininger	President - City of Bellingham	nreininger@cob.org	X
Kenny Packard	Vice President - HDR	Kenneth.packard@hdrinc.com	
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director - AWWD	dranger@awwd.com	
Bob Hubbert	Director - SPU Drinking Water Quality	rahubbert@gmail.com	X
Culley Lehman	Director - Cascadia Water	culley@cascadiawater.com	
Dave Price	Past President - Carollo	dprice@carollo.com	
Jeff Lundt	King County - Retired	Jeff.lundt@pnws-awwa.org	X
Eric Schey	King County	eschey@kingcounty.gov	
Matt Dunning	HDR	Matthew.dunning@hdrinc.com	
Jenny Eakins	City of Bellingham	jieakins@cob.org	

Minutes of the previous meeting – Approved without change.

Treasurer's Report:

- Mark Semrau presented the Treasurer's Report through August 8, 2024. Checking account balance is \$84,465. Revenue so far this year is \$75,679 and expenses are \$64,894 with a net income of \$10,785. The next major upcoming expense will be the venue for the 2025 Short School. Our Zoom account renews in September and will be \$850.

Workshops and Events:

2024 Workshops Recap:

- NA

2024 Planned Workshops:

- Control Valve Workshop – September 11, 2024. In-person at Northshore Water District. Partnership with King County Subsection. Jeff sent out the Constant Contact registration and we already have 13 registrants.
- Math for Operators and P&ID – Tentatively set for September 18, 2024. Virtual. Jeff Lundt, Kenny Packard, Dave Price, and others are speakers.
- Chlorine Residual Testing – October 17, 2024. In-person at Brightwater. TIAB by DOH. Jeff Lundt helping to organize.
- Pump Station O&M – Tentatively set for October 24, 2024. Virtual. TIAB (profit share with

PNWS). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, John Koch or Kenny Packard are speakers.

- Water Storage Basics – Tentatively set for November 5, 2024. Virtual. TIAB.
- Water Distribution – November 13, 2024. Skagit PUD. Jeff Lundt organizing.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will be the champions.
- Possible Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding a local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.

2024 Events Recap:

- NA

2024 Planned Events:

- Waves for Water – Will be August 28, 2024 out of LaConner. We now have a signed contract. Mark paid the deposit. This years event will benefit the PNWS Operator Certification Scholarship Fund. Tickets are \$95 each. Sponsorship is \$500 and includes two tickets to the event. Sponsors include AESI, HDR, GeoEngineers, and RH2.
- Facility Tour of Whatcom Falls Water Treatment Plant – Tentatively set for Wednesday, October 16th at 3:00 pm followed by Happy Hour nearby.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – Zoom account renewal. The account will renew in September and will cost \$850. The board approved this expense. Mark will pay the fee in September.

New Business:

- NA

Old Business:

- Constant Contact access so multiple folks can advertise events – Jeff will look into and get back to the group.

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Nick and Kenny
 - No update since last meeting.
- Philanthropic Advisory Council Liaison Update – Bridget
 - No update since last meeting.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **August 8, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$84,465.03
2023 Expenses	\$73,815.59
Reserve Balance	14 months
2024 Income Statement YTD	
Revenue	\$75,679.00
Expenses	<u>\$64,894.19</u>
Net Income (Loss)	\$10,784.81
Income – Expense Ratio	1.17
Program Efficiency Ratio	0.68

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$2,500.00
One Water Fund/Water Equation	\$0.00
PNWS E&T Fund	\$5,000.00
PNWS Scholarship	\$6,000.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$51,954.00
Workshops	\$23,725.00
Reliance Ratio	0.68

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$559.79
PayPal Fees	\$3,643.17
Short School Expenses	\$37,488.62
Workshop Expenses	\$6,841.98
Whoava Annual Subscription	\$6,099.00

Note: Mark Semrau cell phone no: (360) 853-6545



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for September 12, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Nick Leininger	President - City of Bellingham	nrleininger@cob.org	X
Kenny Packard	Vice President - HDR	Kenneth.packard@hdrinc.com	
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director - AWWD	dranger@awwd.com	
Bob Hubbert	Director - SPU Drinking Water Quality	rahubbert@gmail.com	X
Culley Lehman	Director - Cascadia Water	culley@cascadiawater.com	
Dave Price	Past President - Carollo	dprice@carollo.com	
Jeff Lundt	King County - Retired	Jeff.lundt@pnws-awwa.org	
Eric Schey	King County	eschey@kingcounty.gov	
Matt Dunning	HDR	Matthew.dunning@hdrinc.com	
Jenny Eakins	City of Bellingham	jieakins@cob.org	
Mike Michalak	BHC	Mike.michalak@bhccconsultants.com	

Minutes of the previous meeting – Approved without change.

Treasurer's Report:

- Mark Semrau presented the Treasurer's Report through September 12, 2024. Checking account balance is \$88,738. Revenue so far this year is \$83,744 and expenses are \$68,685 with a net income of \$15,058. The next major upcoming expense will be the venue for the 2025 Short School.

Workshops and Events:

2024 Workshops Recap:

- Control Valve Workshop – September 11, 2024. In-person at Northshore Water District. Partnership with King County Subsection. Jeff sent out the Constant Contact registration and we already have 13 registrants.

2024 Planned Workshops:

- Math for Operators and P&ID – Tentatively set for October 9, 2024. Virtual. Jeff Lundt, Kenny Packard, Dave Price, and others are speakers.
- Chlorine Residual Testing – October 17, 2024. In-person at Brightwater. TIAB by DOH. Jeff Lundt helping to organize.
- Pump Station O&M – Tentatively set for October 24, 2024. Virtual. TIAB (profit share with

PNWS). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, John Koch or Kenny Packard are speakers.

- Water Storage Basics – Tentatively set for November 5, 2024. Virtual. TIAB.
- Water Distribution – November 13, 2024. Skagit PUD. Jeff Lundt organizing.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will be the champions.
- Possible Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding a local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.

2024 Events Recap:

- Waves for Water – August 28, 2024 aboard the R/V Rosario out of LaConner. Tickets were \$95 each. Sponsorship was \$500 and included two tickets to the event. We had 23 individual registrations and 4 paid sponsors (8 additional tickets) for a total of 31 registered guests. However only 28 attended due to unforeseen conflicts. This year's sponsors were AESI, HDR, GeoEngineers, and RH2. This year's event benefited the PNWS Operator Certification Scholarship Fund.

2024 Planned Events:

- Facility Tour of Whatcom Falls Water Treatment Plant – Tentatively set for Wednesday, October 23, 2024 at 3:00 pm followed by Happy Hour nearby.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – NA

New Business:

- NA

Old Business:

- Constant Contact access so multiple folks can advertise events – Jeff will look into and get back to the group.
- PNWS Fall Officer and Trustee Meeting/Training – Nick will be attending on behalf of NWWA

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Nick and Kenny
 - No update since last meeting.
- Philanthropic Advisory Council Liaison Update – Bridget
 - The PAC meeting was moved to September 12th, which conflicts with the subsection board meeting so Bridget was unable to attend.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **September 12, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$88,738.80
2023 Expenses	\$73,815.59
Reserve Balance	14 months
2024 Income Statement YTD	
Revenue	\$83,744.00
Expenses	<u>\$68,685.42</u>
Net Income (Loss)	\$15,058.58
Income – Expense Ratio	1.22
Program Efficiency Ratio	0.65

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$2,500.00
One Water Fund/Water Equation	\$0.00
PNWS E&T Fund	\$5,000.00
PNWS Scholarship	\$6,000.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$51,954.00
Workshops	\$27,405.00
Reliance Ratio	0.68

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$639.79
PayPal Fees	\$4,040.84
Short School Expenses	\$37,488.62
Workshop Expenses	\$6,841.98
Whoava Annual Subscription	\$6,099.00



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for October 10, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Nick Leininger	President - City of Bellingham	nrleininger@cob.org	
Kenny Packard	Vice President - HDR	Kenneth.packard@hdrinc.com	
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	
Don Ranger	Director - AWWD	dranger@awwd.com	
Bob Hubbert	Director - SPU Drinking Water Quality	rahubbert@gmail.com	
Culley Lehman	Director - Cascadia Water	culley@cascadiawater.com	
Dave Price	Past President - Carollo	dprice@carollo.com	
Jeff Lundt	King County - Retired	Jeff.lundt@pnws-awwa.org	
Eric Schey	King County	eschey@kingcounty.gov	
Matt Dunning	HDR	Matthew.dunning@hdrinc.com	
Jenny Eakins	City of Bellingham	jieakins@cob.org	
Mike Michalak	BHC	Mike.michalak@bhccconsultants.com	

Minutes of the previous meeting – Approved without change.

Treasurer's Report:

- Mark Semrau presented the Treasurer's Report through September 12, 2024. Checking account balance is \$88,738. Revenue so far this year is \$83,744 and expenses are \$68,685 with a net income of \$15,058. The next major upcoming expense will be the venue for the 2025 Short School.

Workshops and Events:

2024 Workshops Recap:

- Control Valve Workshop – September 11, 2024. In-person at Northshore Water District. Partnership with King County Subsection. Jeff sent out the Constant Contact registration and we already have 13 registrants.
- Math for Operators and P&ID – Tentatively set for October 9, 2024. Virtual. Jeff Lundt, Kenny Packard, Dave Price, and others are speakers.

2024 Planned Workshops:

- Chlorine Residual Testing – October 17, 2024. In-person at Brightwater. TIAB by DOH. Jeff Lundt helping to organize.
- Pump Station O&M – Tentatively set for October 24, 2024. Virtual. TIAB (profit share with

PNWS). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, John Koch or Kenny Packard are speakers.

- Water Storage Basics – Tentatively set for November 5, 2024. Virtual. TIAB.
- Optimizing Pipeline Management – November 7, 2024, Brightwater (FREE)
- Water Distribution – November 13, 2024. Skagit PUD. Jeff Lundt organizing.
- Water Treatment – Fall 2024. Jeff Lundt and Kenny Packard will be the champions.
- Possible Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding a local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.
- Backflow Basics – PNWS Cross-Connection Committee has interest in TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials. He will keep us posted.

2024 Events Recap:

- PNWS Fall Training Recap - Nick

2024 Planned Events:

- Facility Tour of Whatcom Falls Water Treatment Plant – Tentatively set for Wednesday, October 23, 2024 at 3:00 pm followed by Happy Hour nearby.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – NA
- Events – NA
- Miscellaneous – NA

New Business:

- PNWS Subsection Treasurer Training & FAQ Session – who is attending?
- Communication / Cross-Advertising across PNWS
- Jeff Lundt laptop discussion - Eric

Old Business:

- Waves for Water Donation – will address in November
- Constant Contact access for other board members

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Nick and Kenny
 - No update since last meeting.
- Philanthropic Advisory Council Liaison Update – Bridget
 - No update since last meeting.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for November 14, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Nick Leininger	President - City of Bellingham	nrleininger@cob.org	
Kenny Packard	Vice President - HDR	Kenneth.packard@hdrinc.com	
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director - AWWD	dranger@awwd.com	X
Bob Hubbert	Director - SPU Drinking Water Quality	rahubbert@gmail.com	X
Culley Lehman	Director - Cascadia Water	culley@cascadiawater.com	X
Dave Price	Past President - Carollo	dprice@carollo.com	
Jeff Lundt	King County - Retired	Jeff.lundt@pnws-awwa.org	X
Eric Schey	King County	eschey@kingcounty.gov	X
Matt Dunning	HDR	Matthew.dunning@hdrinc.com	
Jenny Eakins	City of Bellingham	jieakins@cob.org	
Mike Michalak	BHC	Mike.michalak@bhccconsultants.com	X

Minutes of the previous meeting – None to approve. Bridget was sick.

Treasurer's Report:

- Mark Semrau presented the Treasurer's Report through November 14, 2024. The checking account balance is \$79,173. This year's revenue is \$87,224 and expenses are \$81,730 with a net income of \$5,493. The next major upcoming expense will be the venue for the 2025 Short School.

Workshops and Events:

2024 Workshops Recap:

- Chlorine Residual Testing – October 17, 2024. In-person at Brightwater. TIAB by DOH (profit share with PNWS). Jeff Lundt helped organize. 28 people attended the morning and afternoon sessions. It was good to have DOH lead the training.
- Optimizing Pipeline Management – November 7, 2024, Brightwater (FREE). 21 people attended. The workshop was sponsored and run entirely by Xylem but finances and registration were run through NWWA.
- Water Distribution – November 13, 2024. Skagit PUD. Jeff Lundt organized. 28 people attended. The crowd was very engaged. We could have had an entire half-day program on corrosion alone.

2025 Planned Workshops:

- Western Washington Short School & Trade Show – June 3-4, 2025 at the Tulalip Resort.
- Pump Station O&M – Spring 2025. Virtual. TIAB (profit share with PNWS). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, John Koch or Kenny Packard are speakers.
- Water Storage Basics – Spring 2025. Virtual. TIAB (profit share with PNWS).
- Water Treatment – Spring 2025. Jeff Lundt and Kenny Packard will be the champions.
- Possible Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.
- Basic Waterworks – Spring 2025.

Workshops in development or on the drawing board:

- Northshore Water District Fire Hydrant Maintenance
- Backflow Prevention TIAB - PNWS Cross-Connection Committee is interested in developing a TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials.
- Emergency Preparedness
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding a local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.

2024 Events Recap:

- Facility Tour of the City of Bellingham Whatcom Falls Water Treatment Plant – Wednesday, October 23, 2024 at 3:00 pm followed by Happy Hour nearby. The tour was very well attended, with about 38 people total. About 10-15 people attended the Happy Hour sponsored by NWWA.

2025 Planned Events:

- Water Competition Night – March 13, 2025. Mark is coordinating.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- Workshops – Board approved the invoice for the Swinomish Casino & Lodge for the 2025 Day with DOH Workshop totaling just over \$7,000
- Events – Going to send \$5,000 to the PNWS Operator Certification Scholarship Fund for the Waves for Water fundraiser.
- Miscellaneous – Chlorine residual test kits. Jeff has been coordinating with DOH. Jeff is requesting that NWWA cover the upfront costs to build a test kit (roughly \$2,800) and replenish the kit each year (roughly \$700-800 per year). The kits will be used statewide. The motion was passed unanimously by the board.

New Business:

- Day/Time for Subsection Meetings in 2025 – Eric sent out a Doodle Poll. The second Tuesday of the month in the afternoon seemed to be good for most.
- Water Matters – Mike will help. Bridget will hand over.

Old Business:

- PNWS Subsection Treasurer Training & FAQ Session – Mark is on vacation but will try to attend
- Jeff Lundt laptop discussion – Eric – Jeff is good, can remove.
- Waves for Water Donation – discussed above. Donating \$5,000 to the PNWS Operator Certification Scholarship Fund
- Constant Contact access for other board members – will address on an as needed basis

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Nick and Kenny
 - No update since last meeting.
- Philanthropic Advisory Council Liaison Update – Bridget
 - No update since last meeting.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **November 14, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$79,173.70
2023 Expenses	\$73,815.59
Reserve Balance	13 months
2024 Income Statement YTD	
Revenue	\$87,224.00
Expenses	<u>\$81,730.52</u>
Net Income (Loss)	\$5,493.48
Income – Expense Ratio	1.07
Program Efficiency Ratio	0.69

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$2,500.00
One Water Fund/Water Equation	\$0.00
PNWS Operator Cert Fund	\$0.00
PNWS E&T Fund	\$5,000.00
PNWS Scholarship	\$6,000.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$51,954.00
Workshops	\$30,885.00
Reliance Ratio	0.63

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$799.79
PayPal Fees	\$4,199.02
Short School Expenses	\$47,488.62
Workshop Expenses	\$9,053.60
Whoava Annual Subscription	\$6,099.00
Zoom Annual Subscription	\$934.04



American Water Works Association Pacific Northwest Section

Northwest Washington Subsection

Board Meeting Minutes

Meeting Minutes for December 12, 2024

10:30 AM – Microsoft Teams

In attendance:

Attendee	Representing	Email address	Present
Nick Leininger	President - City of Bellingham	nrleininger@cob.org	X
Kenny Packard	Vice President - HDR	Kenneth.packard@hdrinc.com	
Bridget August	Secretary - GeoEngineers	baugust@geoengineers.com	X
Mark Semrau	Treasurer - Skagit PUD	msemrau@pnws-awwa.org	X
Don Ranger	Director - AWWD	dranger@awwd.com	
Bob Hubbert	Director - SPU Drinking Water Quality	rahubbert@gmail.com	
Culley Lehman	Director - Cascadia Water	culley@cascadiawater.com	X
Dave Price	Past President - Carollo	dprice@carollo.com	X
Jeff Lundt	King County - Retired	Jeff.lundt@pnws-awwa.org	X
Eric Schey	King County	eschey@kingcounty.gov	
Matt Dunning	HDR	Matthew.dunning@hdrinc.com	
Jenny Eakins	City of Bellingham	jieakins@cob.org	
Mike Michalak	BHC	Mike.michalak@bhconsultants.com	X

Minutes of the previous meeting – Approved

Treasurer's Report:

- Mark Semrau presented the Treasurer's Report through December 12, 2024. The checking account balance is \$59,225. This year's revenue is \$87,884 and expenses are \$102,339 with a net loss of \$14,445. This includes \$20,000 payment for the 2025 Short School.
- Mark presented the proposed 2025 budget. Since the Day with DOH workshop has been cancelled, we are showing a large deficit. The Board decided to reduce our expected philanthropic contributions to balance the budget. We can always increase those contributions at the end of the year, if needed/wanted.

Workshops and Events:

2024 Workshops Recap:

- NA

2025 Planned Workshops:

- Emergency Preparedness – February 2025. Virtual.
- Pump Station O&M – February 2025. Virtual. TIAB (profit share with PNWS). Eric Schey, Jeff Lundt, Ed Griffenberg, Brian Mast, Don Wagner, John Koch or Kenny Packard are

speakers.

- Water Treatment – March 2025. In person. Jeff Lundt and Kenny Packard will be the champions. Replacing the Day with DOH workshop.
- Basic Waterworks – Spring 2025.
- Western Washington Short School & Trade Show – June 3-4, 2025 at the Tulalip Resort.
- Water Storage Basics – Fall 2025. Virtual. TIAB (profit share with PNWS). Also doing this as a pre-con at the PNWS Conference.
- Possible Basic Waterworks geared toward water board officers and managers – Jeff Lundt and Culley Lehman are coordinating with the Whidbey Island Water System Association. Will also plan a second workshop for operators. Possibly Water Storage Basics.

Workshops in development or on the drawing board:

- Northshore Water District Fire Hydrant Maintenance – Fall 2025 with King County SS
- Backflow Prevention TIAB - PNWS Cross-Connection Committee is interested in developing a TIAB workshop, Jeff will follow up. Bob has joined the committee and has agreed to review materials.
- Groundwater Basics on Whidbey Island – Jeff and Bridget will meet to discuss finding a local hydrogeology speaker, etc.
- Water Quality Basics – Jim Dunn (formerly with SPU) is developing curriculum.
- Construction Management & Inspection
- Customer Service
- Chemistry for Operators – material is available but needs experts and champions to help narrow down workshop material.
- Chemical Storage and Feed – Russ Porter is developing the curriculum.

2024 Events Recap:

- NA

2025 Planned Events:

- Water Competition Night – March 13, 2025. Mark is coordinating.

Events in development of on the drawing board:

- Possible partnership with Overflow Taps
- MOD Pizza, Zeeks Pizza or Brewery Pint Nights
- Truck Rodeo

Expenditure's approval:

- NA

New Business:

- YP Liaison Nomination – Chloe Kemmerling (HDR). The Board agreed unanimously to accept Chloe as our official YP liaison to PNWS.
- Day/Time for Subsection Meetings in 2025 – Eric sent out a Doodle Poll. The second Tuesday of the month at 1:00 PM seemed to be good for most. Bridget will send a new invite for 2025.
- CEU approvals for Oregon are about to expire – do we want to renew? The cost is ~\$200. The Board agreed unanimously to approve. Jeff will submit the paperwork.
- Subsection Annual Report – Due January 24, 2025. Nick will take the lead, Mark will provide the financials, Bridget will provide meeting minutes, agendas and activity information.

Old Business:

- NA

PNWS Liaison Updates:

- Subsection Advisory Council Liaison Update – Nick and Kenny
 - No update since last meeting.
- Philanthropic Advisory Council Liaison Update – Bridget
 - No update since last meeting.

TENTATIVE Meeting Schedule – 2nd Tuesday of the month at 10:30 am on Microsoft Teams
Please email Bridget August at baugust@geoengineers.com to receive the meeting invite!



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

FY2024 Treasurer Report

Date: **December 12, 2024**

Prepare By: **Mark Semrau, NWWA Treasurer**

The following are highlights of financial activity Year-to-Date for fiscal year 2024.

Financial Status

Checking Account Balance	\$59,224.92
2023 Expenses	\$73,815.59
Reserve Balance	10 months
2024 Income Statement YTD	
Revenue	\$87,884.00
Expenses	<u>\$102,339.30</u>
Net Income (Loss)	\$14,455.30
Income – Expense Ratio	0.86
Program Efficiency Ratio	0.65

Sponsorships & Benevolences

Beckman Scholarship	\$0.00
Section Competitions	\$2,500.00
One Water Fund/Water Equation	\$5,000.00
PNWS Operator Cert Fund	\$5,000.00
PNWS E&T Fund	\$5,000.00
PNWS Scholarship	\$6,000.00
Water for People	\$0.00

Training Gross Profit in 2024

Short School	\$52,254.00
Workshops	\$31,245.00
Reliance Ratio	0.63

Bills, Invoices, and Expenditures

Constant Contact Annual Expenses	\$959.79
PayPal Fees	\$4,199.02
Short School Expenses	\$57,488.62
Workshop Expenses	\$9,515.53
Whoava Annual Subscription	\$6,099.00
Zoom Annual Subscription	\$934.04



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

3. 2025 Proposed Schedule of Meetings and Events



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
F 360-284-0695
www.pnws-awwa.org

PNWS-AWWA Subsection Meeting Schedule

Please list your upcoming Subsection meeting schedule even if the schedule is proposed or tentative. Please list date, meeting location and topic of discussion. Please mark those dates that are tentative with an asterisk (*) (Attach multiple sheets as needed)

Date	Location	Discussion Topics
1/12/2025	Teams	Monthly Board Meeting
2/11/2025	Teams	Monthly Board Meeting
3/11/2025	Teams	Monthly Board Meeting
3/13/2025	Farmstrong	Water Treatment
3/13/2025	Farmstrong Brewery	Water Olympics Competition
4/8/2025	Teams	Monthly Board Meeting
5/13/2025	Teams	Monthly Board Meeting
6/3-6/4/2025	Tulalip Resort	Western Washington Short School
6/10/2025	Teams	Monthly Board Meeting
7/8/2025	Teams	Monthly Board Meeting
8/12/2025	Teams	Monthly Board Meeting
9/9/2025	Teams	Monthly Board Meeting

Print Form



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
F 360-254-0695
www.pnws-awwa.org

PNWS-AWWA Subsection Meeting Schedule

Please list your upcoming Subsection meeting schedule even if the schedule is proposed or tentative. Please list date, meeting location and topic of discussion. Please mark those dates that are tentative with an asterisk (*) (Attach multiple sheets as needed)

Date	Location	Discussion Topics
10/14/2025	Teams	Monthly Board Meeting
11/11/2025	Teams	Monthly Board Meeting
12/12/2025	Teams	Monthly Board Meeting
*	TBD	Training: Emergency Preparedness
*	TBD	Training: Pump Station O&M
*	TBD	Training: Basic Waterworks
*	TBD	Training: Water Storage Basics
*	TBD	Training: Basic Waterworks for Managers/Boa
*	TBD	Training: Chemical Storage and Feed
*	TBD	Event: Plant Tour/North End
*	TBD	Event: Plant Tour/South End
*	TBD	Event: Waves for Water Dinner Cruise

Print Form



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

4. 2025 Subsection Goals



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

2025 GOALS

Primary Focus Remains Training

- Provide cost-effective continuing education unit credits (CEUs) through training workshops for water utility managers, engineers and operators in Northwest Washington and the Pacific Northwest. When possible, include topics and advertise to wastewater utility professionals, such as asset management and emergency preparedness.
- Provide safety related training including classes for which CEUs are not granted but are important to water and wastewater utility operators, such as asbestos cement pipe handling.
- Publicize events and training via Water Matters whenever possible.
- Continue to hold subsection board meetings virtually to foster involvement, to gather input for future workshops and events and assess other needs of member utilities.
- Continue to look for opportunities to partner with PNWS committees, neighboring subsections, AWWA Sections and allied organizations (PNCWA, NWMOA, WASWD, BC AWWA Section etc.).
- Train more NWWA members to become “training-in-a-box” curricula instructors for Basic Waterworks, Water Storage Basics, Emergency Preparedness, Math for Operators, Reading P&IDs and Groundwater Basics. We currently have a group of experienced instructors that can bring this curriculum to utilities and municipalities throughout the subsection at their request.
- Continue to take the lead in developing more “training-in-a-box” curricula and train instructors so these trainings (Water Quality Basics, Chemistry for Operators).
Giving – Support the Pacific NW and Beyond
- Identify and participate in career fairs to help promote careers in the water utility industry.
- Research technical colleges, etc. that are training the next generation of operators and investigate ways to partner with these organizations.
- Expand young professionals and students outreach through email campaigns and special activities (field trips, networking events, etc.).
- Continue supporting Water for People via the PNWS Conference silent auction.
- Continue supporting the PNWS scholarship, E&T and Operator Certification funds.
- Continue supporting One Water Fund/Water Equation with proceeds of Waves for Water.
- Hold annual Best Tasting Water Contest for subsection utilities and financially support the winning utility to attend the PNWS Conference.
- Hold a Meter Challenge Competition and financially support the winner to attend the PNWS Conference.

- Promote the Top-Ops and Hydrant Hysteria competitions to the operators in the subsection and financially support teams when they are formed.
- Identify new benevolences within the NWWA subsection boundaries (e.g. community college scholarship, Engineering Corps, etc.).
- Take more pictures!!!



American Water Works Association

Pacific Northwest Section

Northwest Washington Subsection

5. Copy of signature card from the bank/financial institution with signatures (listing the PNWS Executive Director as a signee)



Business Signature Card
with Substitute Form W-9



Account Number: 0000 6335 5614

Bank Number: 353

Account Type: Checking (DDA) Savings (SAV) Certificate of Deposit (CD)

Account Title:

NORTHWEST SUB SEC AWWA

Legal Designation:

Individual/Sole Proprietor Trust/Estate Unincorporated Association C Corporation S Corporation

Partnership (Enter the type of partnership: General, LP, LLP or LLLP) _____

Limited Liability Company (Enter tax classification: C=C Corporation, S=S Corporation, P=Partnership or M=Single Member Sole Proprietor) _____

Other (Defined in W-9 instructions) _____

Social Security Number _____ (or) Employer Identification Number 23-7026163

By signing below, I/we acknowledge and agree that this account is and will be governed by the terms and conditions set forth in the account opening documents for my/our account, as they are amended from time to time. The account opening documents include the Deposit Agreement and Disclosures and the Business Schedule of Fees. Furthermore, I/we acknowledge the receipt of these documents. By signing below, I/we acknowledge and agree that the signature(s) will serve as verification for any transactions in connection with this account, and as the certification (set forth below) of the taxpayer identification number (TIN) to which I/we want interest reported. The Deposit Agreement includes a provision for alternative dispute resolution.

Nonresident Alien Status (if applicable) If the beneficial owner of this account is a foreign person, check here, and complete and sign the applicable Form(s) W-8.

Substitute Form W-9. Certification - Under penalties of perjury, I certify that: (1) The number shown on this form is the correct taxpayer identification number (or I am waiting for a number to be issued to me), and (2) I am not subject to backup withholding because: (A) I am exempt from backup withholding, or (B) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (C) The IRS has notified me that I am no longer subject to backup withholding, and (3) I am a US citizen or other US person (Defined in the W-9 instructions) and (4) the FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. (Please refer to the IRS instructions for Form W-9).

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

Exemptions (codes apply only to certain entities, not individuals; see instructions the IRS instructions for Form W-9):

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Name (typed or printed)	Title (if applicable)	Signature	Date
1 BRIDGET AUGUST	SIGNER	<i>Bridget August</i>	12/14/17
2 ERIC N SCHEY	SIGNER	<i>Eric N Schey</i>	12-14-17
3 MARK L SEMRAU	SIGNER	<i>Mark Semrau</i>	12-14-17
4 KYLE KIHS	SIGNER	<i>Kyle Kihs</i>	12-19-17

Account Number: 000 6335 5614



Signature Card Addendum on File

ATM/Deposit/Debit Card Request

Provided that the account referenced above is eligible to receive automated teller machine cards and/or Debit Cards, I (as authorized by the resolutions and/or court documents and/or other agreements which authorize this account) hereby request the issuance of such cards to any of the authorized signers on this account.

Authorized Signer	Title
-------------------	-------

Review Information

Customer 1:
 Name BRIDGET AUGUST
 ID Type: US DRIVER LICENSE W/PHOT ID#: AUGUSBA224QC ID Issuer: WA Iss. Date: 10/2012 Exp. Date: 11/2017
 ID Type: MAJOR FIN'L CREDIT CD ID#: 1433 ID Issuer: N/A Iss. Date: N/A Exp. Date: 03/2019

Customer 2:
 Name ERIC N SCHEY
 ID Type: US DRIVER LICENSE W/PHOT ID#: SCHEYEN183PT ID Issuer: WA Iss. Date: 10/2014 Exp. Date: 10/2020
 ID Type: MAJOR FIN'L CREDIT CD ID#: 9031 ID Issuer: NA Iss. Date: NA Exp. Date: 01/2020

Customer 3:
 Name MARK L SEMRAH
 ID Type: US DRIVER LICENSE W/PHOT ID#: SEMRAML1020F ID Issuer: WA Iss. Date: 07/2016 Exp. Date: 06/2020
 ID Type: OTHER ID#: 9673 ID Issuer: SS CARD Iss. Date: NA Exp. Date: NA

Customer 4:
 Name KYLE KHIS
 ID Type: US DRIVER'S LICENSE ID#: KHISKA357JM ID Issuer: WA Iss. Date: 03/2015 Exp. Date: 04/21
 ID Type: OTHER ID#: 0209 ID Issuer: SS CARD Iss. Date: NA Exp. Date: NA

Customer 5:
 Name _____
 ID Type: _____ ID#: _____ ID Issuer: _____ Iss. Date: _____ Exp. Date: _____
 ID Type: _____ ID#: _____ ID Issuer: _____ Iss. Date: _____ Exp. Date: _____

Bank Information

Date: 12/19/2017
 Financial Center Name: LYNNWOOD BANKING CENTER
 Employee's Name: KRYSTAL HUMPHREY
 Employee's Phone Number: 425-672-0570



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

**6. Affiliation Agreement signed by the
Subsection President/Chair**



AWWA and the Section

Reasons an Affiliation Agreement is needed:

- Protect the Associations' intellectual property including logos, emblems, names, free publications and other proprietary material. In this litigious society if you don't protect your brands you can lose them. An example, Bayer aspirin did not protect the name aspirin and it is now used worldwide by many companies.
- By having this agreement the Association can continue to indemnify all eligible persons of the section, such as directors and officers with liability insurance as cost effectively as possible.
- The Associations' not-for-profit status is critical to our organization surviving. As such the need was there to ensure that everyone understood that all activities conducted by the Sections must meet with AWWA's stated mission of uniting the water community to protect public health and to provide safe and sufficient water for all. Through collective leadership, AWWA advances technology, education, science, management, and government policies. Anything outside of this mission is not allowed.

Section Penalties for Affiliation Agreement Violations:

1. If the Section violates this agreement to Association may start a disciplinary proceeding that could include financial penalties or ultimately dissolution of the Section.

I understand the importance of the American Water Works Associations' Affiliation Agreement and why it was needed. Furthermore, I understand that by violating this agreement I place the Pacific Northwest Section in jeopardy of financial penalties or possible dissolution. If I have any questions or concerns regarding my Committee or Subsection activities I will contact the Section office for clarification.

Nickolas Leininger

Name

President

Title

NW Washington Subsection

Committee or Subsection

1/22/2025

Date



American Water Works Association

Pacific Northwest Section

Northwest Washington Subsection

7. Conflict of Interest Statement signed by each subsection officer (including Directors)



POLICY ON CONFLICTS OF INTEREST AND DISCLOSURE OF CERTAIN INTERESTS

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Signature Bridget August Date: 1/22/25

Name (printed) Bridget August

Committee or Subsection Northwest Washington

Title Secretary

[Print Form](#)



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Signature Bob Hubbert Digitally signed by Bob Hubbert
Date: 2025.01.22 13:26:01
-08'00' Date: 1/22/2025

Name (printed) Bob Hubbert

Committee or Subsection NWWA

Title Director

Print Form

SF: adminpol/Conflict of interest



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Signature Mark Semrau Date: Jan. 22, 2025

Name (printed) Mark Semrau

Committee or Subsection NWWA

Title Treasurer

[Print Form](#)



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Signature  Date: 1-22-25

Name (printed) Colley Lehman

Committee or Subsection NWWA

Title Director



SF: adminpol/Conflict of interest



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- If an officer or director of the PNWS is unable to attend a meeting of a Board or Committee at which he or she has reason to believe that the Board will act on a matter in which the officer or director has a Conflict of Interest, then that person shall disclose to the chair of the meeting all facts material to the Conflict of Interest. The chair shall report the disclosure at the meeting and the disclosure shall be reflected in the minutes of the meeting.
- Any Responsible Person who has a Conflict of Interest shall not participate in or be permitted to hear the Board's discussion of the matter except to disclose material facts and to respond to questions. Any Responsible Person who is an officer, director or employee of the PNWS shall not attempt to exert his or her personal influence with respect to the matter, either at or outside the meeting.
- A Responsible Person who has a Conflict of Interest with respect to a Contract or Transaction that will be voted on at a meeting shall not be counted in determining the presence of quorum for purposes of the vote. The Responsible Person having a Conflict of Interest may not vote on the Contract or Transaction and shall not be present in the meeting room when the vote is taken. Such person's ineligibility to vote shall be reflected in the minutes of the meeting.
- Responsible Persons who are not members of the Board of Directors of the PNWS shall disclose to the PNWS Executive Director or Chair of the PNWS (or his or her designee) any Conflict of Interest that such Responsible Person has with respect to a Contract or Transaction. Responsible Persons who have a Conflict of Interest with respect to a Contract or Transaction that is not the subject of Board action shall also make the same disclosure. In either case, such disclosure shall be made as soon as practicable as the Responsible Person knows of the Conflict of Interest. Any Responsible Person who is an officer, director or employee of the PNWS shall refrain from any action that may affect the PNWS's participation in the Contract or Transaction.
- In the event it is not entirely clear that a Conflict of Interest exists, the Responsible Person with the potential conflict shall disclose, in writing, the circumstances to the Chair or Executive Director of the PNWS, who shall determine whether there exists a Conflict of Interest that is subject to this policy.

- Each Responsible Person shall exercise care not to disclose confidential information acquired in connection with any such Contract or Transaction the disclosure of which might have an adverse effect on the business of the PNWS. Furthermore, a Responsible Person shall not disclose or use information relating to the business of the PNWS for the personal profit or advantage of the Responsible Person or a Family Member.

Dissemination and Review of Policy

- This policy shall be published on the PNWS's website and otherwise made available to all members of the PNWS. Each officer, director and employee of the PNWS shall be required to review a copy of this policy and acknowledge in writing that he or she has done so.
- Each officer and director of the PNWS shall annually complete a disclosure form identifying any relationships, positions, or circumstances in which such Responsible Person is involved that could reasonably be expected to lead to a Conflict of Interest. Such relationships, positions or circumstances include any significant ownership interest (more than 5%) of a business that might provide goods or services to the PNWS. The PNWS will treat any such disclosures as confidential information.
- The Board of Directors shall review this policy annually. Any changes to the policy shall be communicated immediately to all Responsible Persons.

Certification

I declare that I have no knowledge, as of the date set forth below, of any relationships, positions, or circumstances in which I am involved that could be deemed a Conflict of Interest under the Conflict of Interest Policy of the Pacific Northwest Section of the American Water Works Association as currently in effect except as follows:

I hereby certify that the information set forth above is true and complete to the best of my knowledge. I also certify that I have reviewed, and I agree to abide by, the Pacific Northwest Section of the American Water Works Association's Conflict of Interest Policy, as currently in effect and as it may be amended from time to time.

Signature  _____ Date: 1/22/2025

Name (printed) Nickolas Leininger

Committee or Subsection NW Washington Subsection

Title President

Print Form

SF: adminpol/Conflict of interest



American Water Works Association

Pacific Northwest Section

Northwest Washington Subsection

8. Subsection Financials:

Balance Sheet

Profit/Loss Statement

Cash Receipts and Expenses Report

Allotment Request



American Water Works Association
Pacific Northwest Section

PO Box 872467
Vancouver, WA 98687
T 503-760-6460
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www.pnws-awwa.org

SUBSECTION BALANCE SHEET FOR CALENDAR YEAR

Subsection Name:

BANK STATEMENT PERIOD:

THROUGH

PREVIOUS BALANCE

DEPOSITS & ADDITIONS (Should total the income on the profit and loss statement)

CHECKS & WITHDRAWALS (should total the expenses on the profit and loss statement)

ENDING BALANCE:



SUBSECTION PROFIT/LOSS STATEMENT AS OF:

Subsection Name:

INCOME:

Interest	<input type="text"/>
Receivables	<input type="text" value="\$ 89,984.00"/>
Miscellaneous	<input type="text"/>
TOTAL INCOME:	<input type="text" value="\$ 89,984.00"/>

EXPENSES:

Accounting Fees	<input type="text"/>
Committee	<input type="text" value="\$ 6,671.91"/>
Conference/Meetings	<input type="text"/>
Equipment	<input type="text"/>
Miscellaneous	<input type="text" value="\$102,125.17"/>
Officer Compensation	<input type="text"/>
Postage	<input type="text"/>
Printing	<input type="text"/>
Prizes & Awards	<input type="text"/>
Telephone	<input type="text"/>
Travel	<input type="text"/>
TOTAL EXPENSES:	<input type="text" value="\$108,797.08"/>



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Pacific Northwest Section

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SUMMARY REPORT OF SUBSECTION CASH RECEIPTS AND EXPENSES FOR: **FY2024**

Subsection Number: _____ Subsection Name: **Northwest Washington Subsection**

- | | |
|-------------------------------------------------------------------------|---------------------|
| 1) Total Subsection Balance of funds at beginning of the year: | <u>\$73,680.22</u> |
| 2) Total Receipts during the year. (Monies collected during the year): | <u>\$89,984.00</u> |
| 3) Total (Add Lines 1 and 2): | <u>\$163,664.22</u> |
| 4) Total Expenses for the year: | <u>\$108,797.08</u> |
| 5) Balance at the end of the year. (Subtract line 4 from line 3) | <u>\$54,867.14</u> |
| 6) Of the balance on line 5, how much is earned interest from the bank? | <u>\$0.00</u> |

- 7) Please list where the subsection funds are kept. (Types of accounts, name and branch of bank(s), cash, etc.) **Do not add your bank account numbers.**

Bank of America, Lynnwood Branch, Business Adv Retationship Account

Certification: I, the undersigned, Secretary/Treasurer of the Northwest Washington Subsection hereby certify that the foregoing is a correct statement of cash receipts and disbursements for the calendar year listed above.

Sign: Mark Semrau

Print Name: Mark Semrau



American Water Works Association
Pacific Northwest Section
Northwest Washington Subsection

The End
Hoping for another great year!